

NORTH FORT MYERS FIRE CONTROL AND RESCUE SERVICE
DISTRICT

Emergency VEBA BOARD MEETING

March 12, 2026

The North Fort Myers Fire Control and Rescue Service District VEBA Board called the meeting to order at 10:03 p.m.

Roll call

Present:

Dylan Gibson

Paul Coblentz

Blaize French

Emily Grgurich

Avrey Brooks

Absent: None

Pledge of Allegiance: Avrey Brooks

Public Input: Chief Dunn reappointed Emily Grgurich to the Board.

Minutes:

Motion made by Dylan Gibson to approve the February 4th, 2026, minutes, as written. Seconded by Avery Brooks. The motion was put to vote and approved by the Board. All were in favor. The vote was 5-0. (1)

Old Business:

- **Investment Company**

Avrey Brooks stated that he spoke to Joe Timm from Edward Jones and provided him with VEBA documents that were requested. Joe Timm will reach back out to Avrey with more information.

Dylan Gibson made a motion to allow Avrey Brooks to be the main point of contact for Joe Timm and Paul Coblentz as the secondary point of contact. Seconded by Blaize French. The motion was put to vote and approved by the Board. All were in favor. The vote was 5-0.

- **Accounting Software**

Emily provided the Board with estimated cost for QuickBooks.

Paul Coblentz made a motion to proceed with QuickBooks as the software company. Seconded by Blaize French. The motion was put to vote and approved by the Board. All were in favor. The vote was 5-0.

- **Bookkeeper**

Emily stated that she would be willing to initiate the QuickBooks account and keep the books for the VEBA.

Blaize French made a motion designating Emily as the bookkeeper for the VEBA Board. Seconded by Dylan Gibson. The motion was put to vote and approved by the Board. All were in favor. The vote was 5-0.

New Business:

- **Engagement Letter from Tuscan**

Dylan Gibson – Tuscan gave us rough estimate of 8,000 - 10,000 annually for audit cost.

Dylan Gibson made a motion to adopt Tuscan as the Auditors for the VEBA. Seconded by Paul Coblentz. The motion was put to vote and approved by the Board. All were in favor. The vote was 5-0.

- **Form 1024 Application from Tuscan**

Dylan Gibson –Tuscan will file the 1024 form for the VEBA. There will be a one-time fee of approximately \$3,000 – \$4,000.

Dylan Gibson made a motion to all Tuscan to file the Form 1024. Seconded by Avrey Brooks. The motion was put to vote and approved by the Board. All were in favor. The vote was 5-0. Blaize stated that the application states it is a \$2,500 fee. Dylan Gibson stated that he wants to plan for worst case scenario as we are in the learning phase.

- **Document Retention Policy, Conflict of Interest Policy and Whistleblower Policy.**

Dylan Gibson – The Auditors have requested the policies presented.

Dylan Gibson made a motion to accept the policies presented that were drafted by Mark Floyd. Seconded by Blaize French. The motion was out to vote and approved by the Board. All were in favor. The vote was 5-0.

Board Member Items:

Emily stated that she is continuing the conversation with FineMark about potential investing incase Joe Timm comes back with information that the Board is happy with.

Dylan Gibson – have we received a check book? Yes, those are in the drawer with all the VEBA documents. Do we have a debit card? No. There were no further questions or comments.

Public Input – None

Dylan Gibson made a motion to adjourn the meeting. Seconded by Avrey Brooks. The motion was put to vote and approved by the Board. The vote was 5-0.

Meeting adjourned at 10:31 a.m.

Supportive Documents:

1. February 4th, 2026 VEBA Meeting Minutes